

## PRIVACY POLICY

The University of Debrecen hereby informs the contracting party (hereinafter referred to as data subject) that the University of Debrecen manages its personal data provided in the agreement under the legal title of contractual performance (GDPR Article 6, Section (1) Point b)).

Addressees' of the data subject's personal data:

- a) employees of the University of Debrecen performing tasks related to the conclusion and performance of the contract,
- b) employees of the University of Debrecen performing financial, accounting and taxation-related tasks, and
- c) data processors providing mailing services for the University of Debrecen.

The period of storing personal data is 5 years following the termination of this agreement serving as the basis of data management.

The personal data of the data subject are passed on for data processing:

- a) to the Hungarian Post and the Contractor providing mail delivery services for the University of Debrecen based on a contractual relationship.

Based on Article 13 Section (1) point (c) of the GDPR we hereby inform you that the purpose of data processing is to make the natural person precisely identifiable to be able to make the payment and to make sure that in case any written legal statement should be communicated to the data subject it can be made in line with the legal requirements.

In terms of the processing of personal data, the governing laws shall be Act CXII of 2011 on the Right of Informational Self-Determination and on Freedom of Information and Regulation (EU) 2016/679 of the European Parliament and of the Council on the protection of natural persons with regard to the processing of personal data and on the free movement of such data.

We hereby call your attention as the data subject of personal data processed that

- a) you have the right to be informed in detail of all facts relating to the processing of your personal data (in particular the purpose and legal basis of the processing of your personal data, the persons authorized to manage and process the data, the duration of the processing, the persons entitled to access the data, rights and remedies and the main places of law),
- b) you may request the addition, correction, deletion or blocking of your personal data,
- c) you have the right to data portability (provided that personal data are processed in an automated manner), and
- d) in cases specified by law you may object to the processing of your personal data, and
- e) you have the right to withdraw your consent to the processing of your personal data at any time free of charge (mailing address: 4002 Debrecen, Pf.: 400., e-mail: [adatvedelmi.tisztviselo@unideb.hu](mailto:adatvedelmi.tisztviselo@unideb.hu)). The withdrawal of the consent does not affect the lawfulness of data processing - based on consent - prior to such withdrawal.
- f) you also have the right to lodge a complaint with the supervisory authority (Nemzeti Adatvédelmi és Információszabadság Hatóság, <http://naih.hu>, phone no.: +36 (1) 391-1400, mailing address: 1530 Budapest, Pf.: 5., e-mail: [ugyfelszolgalat@naih.hu](mailto:ugyfelszolgalat@naih.hu)), or go to court to seek redress.

Data protection lawsuits fall within the jurisdiction of tribunals, the action may also be brought before the tribunal in whose jurisdiction the data subject's home address or temporary residence is located. If you are a foreign national, you may also lodge a complaint with the competent supervisory authority at your place of residence.

You are not obliged to provide personal data, however, the provision of your data is a precondition for concluding the contract. Please note that it is a possible consequence of the failure to provide data that we will not be able to conclude a contract with you in the absence of information, or there may be difficulties in business contacts during the term of the agreement.

Please contact the University of Debrecen before turning to the supervisory authority or court with your complaint to be able to discuss the issue and solve the problem as fast as possible (mailing address: 4002 Debrecen, Pf.: 400., e-mail: [adatvedelmi.tisztviselo@unideb.hu](mailto:adatvedelmi.tisztviselo@unideb.hu)).